

A meeting of **HUNTINGDONSHIRE DISTRICT COUNCIL** will be held in the **CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **WEDNESDAY, 27 JULY 2016** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **A G E N D A**

	<b>Time Allocation</b>
<b>PRAYER</b>	<b>2 Minutes</b>
The Reverend Mark Amey of All Saints Parish Church, St Ives will open the meeting with prayer.	
<b>APOLOGIES</b>	<b>2 Minutes</b>
<b>CHAIRMAN'S ANNOUNCEMENTS</b>	<b>10 Minutes</b>
<b>1. MINUTES</b> (Pages 5 - 10)	
To approve as a correct record the Minutes of the Special meeting of the Council held on 29th June 2016.	
<b>2. MEMBERS' INTERESTS</b>	
To receive from Members, declarations as to disclosable pecuniary or other interests in relation to any Agenda item. See Notes below.	
<b>3. STATE OF THE DISTRICT 2016 (ANNUAL REPORT)</b>	<b>30 Minutes</b>
The Executive Leader, Councillor R B Howe to address the Council on the State of the District.	
<i>(The Chairman will invite the Leader(s) of the Opposition to respond to the address. A Member may speak once in the ensuing discussion).</i>	
<b>4. EXECUTIVE COUNCILLOR PRESENTATIONS</b> (Pages 11 - 36)	<b>40 Minutes</b>
(a) Councillor R C Carter, Executive Member for Environment, Street Scene & Operations to present on the Waste & Recycling Round Reconfiguration Project.	
(b) Councillor D Brown, Executive Member for Strategic Partnerships and Shared Services to update the Council on 3C Shared Services.	
Executive Summaries of the Business plans for the ICT, Legal and Building Control Services for the period 2016/17 are attached for information.	

(c) Questions to other Members of the Cabinet.

(Notes –  
Executive Councillor presentations 10 minutes each  
Questions to each presenting Councillor 5 minutes each  
15 minutes in total)

*Period for questions to other Members of the Cabinet - 10 minutes).*

**5. OUTCOMES FROM COMMITTEES AND PANELS (Pages 37 - 38) 10 Minutes**

An opportunity for Members to raise any issues or ask questions arising from recent meetings of the Council's Committees and Panels.

A list of meetings held since the Annual Council meeting is attached for information and Members are requested to address their questions to Committee and Panel Chairmen.

**6. USE OF SPECIAL URGENCY PROVISIONS 2015/16 (Pages 39 - 42) 5 Minutes**

In accordance with 17.3 of the Council's Procedure Rules, the Executive Leader Councillor R B Howe to present the annual report on executive decisions taken using the Special Urgency provisions set out with the District Council's Constitution.

**ITEMS FOR DECISION**

**7. APPOINTMENT OF MONITORING OFFICER AND INTERIM ARRANGEMENTS (Pages 43 - 46) 5 Minutes**

To consider a report by the Managing Director on the appointment of a new Monitoring Officer for the District Council.

**8. ELECTORAL BOUNDARY REVIEW OF HUNTINGDONSHIRE (Pages 47 - 60) 10 Minutes**

Councillor G J Bull to present a report seeking the Council's endorsement of the Local Government Boundary Commission's draft recommendations for Huntingdonshire District Council.

**9. CODE OF CORPORATE GOVERNANCE (Pages 61 - 74) 10 Minutes.**

Councillor M Francis, Chairman of the Corporate Governance Committee to present a new Code of Corporate Governance for approval.

A copy of the report presented to the Corporate Governance Committee at their meeting on 20th July 2016 is attached.

**10. REPRESENTATION OF POLITICAL GROUPS ON DISTRICT COUNCIL COMMITTEES (Pages 75 - 80) 5 Minutes**

To consider a report by the Elections and Democratic Services Manager on the representation of political groups on Committees, etc in accordance with Section 15 of the Local Government and Housing Act 1989 and the District Council's Constitution.

**11. VARIATION TO THE MEMBERSHIP OF COMMITTEES AND PANELS 5 Minutes**

Group Leaders to report, if necessary.

Dated this 19th day of July 2016



Head of Paid Service

**Notes**

**1. Disclosable Pecuniary Interests**

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it -*
  - (a) *relates to you, or*
  - (b) *is an interest of -*
    - (i) *your spouse or civil partner; or*
    - (ii) *a person with whom you are living as husband and wife; or*
    - (iii) *a person with whom you are living as if you were civil partners*

*and you are aware that the other person has the interest.*
- (3) *Disclosable pecuniary interests includes -*
  - (a) *any employment or profession carried out for profit or gain;*
  - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
  - (c) *any current contracts with the Council;*
  - (d) *any beneficial interest in land/property within the Council's area;*
  - (e) *any licence for a month or longer to occupy land in the Council's area;*
  - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
  - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

**Non-Statutory Disclosable Interests**

- (4) *If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.*
- (5) *A Member has a non-statutory disclosable interest where -*
  - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or*

- (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
- (c) it relates to or is likely to affect any body –

- (i) exercising functions of a public nature; or
- (ii) directed to charitable purposes; or
- (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management.

and that interest is not a disclosable pecuniary interest.

## **2. Filming, Photography and Recording at Council Meetings**

The District Council supports the principles of openness and transparency in its decision making and permits filming, recording and the taking of photographs at its meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening at meetings. Arrangements for these activities should operate in accordance with guidelines agreed by the Council and available via the following link [filming, photography and recording at council meetings.pdf](#) or on request from the Democratic Services Team. The Council understands that some members of the public attending its meetings may not wish to be filmed. The Chairman of the meeting will facilitate this preference by ensuring that any such request not to be recorded is respected.

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Elections & Democratic Services Manager and we will try to accommodate your needs.

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